



IZMIR WELCOME GUIDE

Newcomer's Information

This guide is a compilation of information that individuals found valuable in during their time in Izmir. Our goal is to provide you with the most up-to-date information and answers questions you may have about living here to ensure you have a successful transition into the community. This document was last updated on March 9, 2022.

Sponsored by 425th ABS Military & Family Readiness Center

DSN: 314-675-6638

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Welcome

Congratulations on your new assignment! You are now part of an exciting community who perform a vital mission for NATO Land Command. We hope you will find your assignment to Izmir Turkey both professionally and personally rewarding. This document is intended to help facilitate the integration of inbound US personnel into the community and assist you with decisions related to your upcoming move. Please do not hesitate to contact your sponsor or the Military & Family Readiness Center for any additional questions. Welcome to the team!

Important Numbers

Dialing Instructions

Dialing Izmir from the US:

- From a **US Commercial** Phone: 011 + 90 + 232 + 455 + four digit extension
- From a **DSN within** Europe: 675 + four digit extension
- From a **DSN outside** Europe: 314 + 675 + four digit extension
- Or call the Incirlik AB Operator at DSN: 314-676-1110 to connect you to any 425 ABS office extension.

While in Izmir:

- From **DSN to a 1-800 number**: 94+800+XXX+XXXX
- Izmir DSN to US: 94-312-XXX-XXXX

Contact Information

24/7 Base Defense Operations Center (Security Forces): DSN 314-675-6771
Comm: 90-232-455-6771

Air Force 425 ABS:

- **AF 1st Sgt** DSN: 314-675-6703
Comm: 90-232-455-6703
Cell: 90-530-765-5159
- **Commander's Support Staff:**
DSN 314-675-6704
Comm. 090-232-455-6704

Army ALPHA COMPANY:

- **Army 1SG** DSN: 314-675-6500
Comm: 90-232-455-6500
Cell: 90-532-680-8954
- **Battalion Support Element**
DSN: 314-675-6634
Comm: 0090-232-455-6634



Air Force Training Requirements to Complete Prior to Arrival

- ALL TFAT TRAINING (Cyber Awareness/Force Protection/Religious Freedom)
- Law of Armed Conflict (Must have been completed within 90 days of Arrival)
- CIED April 2016 (Must have been completed within 90 days of Arrival)
- CBRN Hands On Training (Ensure your dates are updated in myLearning prior to PCS)
- Follow PPC code for timelines
- Level 1 Antiterrorism Training: Log into JKO at <https://jkodirect.jten.mil/Atlas2/page/login/Login.jsf>.
- Complete level 1 Antiterrorism Training. Forward copy to UTM
- Gas Mask Fitting—*conducted when you first arrive*
- Fire Extinguisher Training
- CBRNE & Hands-On Training
- Weapons Training
- Operational Risk Mgt (ORM)
- ***Your Fitness Assessment (PT) must always be current and not overdue**

Air Force Uniform and Civilian Attire Memorandum



DEPARTMENT OF THE AIR FORCE 425TH AIR BASE SQUADRON (USAF)

19 Jan 2022

MEMORANDUM FOR 425 ABS PERSONNEL

FROM: 425 ABS/CC

SUBJECT: 425 ABS Guidance Memorandum 36-06, Uniform and Civilian Attire

1. This memo outlines the uniform and civilian attire policy for all personnel permanently or temporarily assigned to the 425 ABS.
2. As a force protection measure, 425 ABS military personnel will observe the following guidance for uniform wear and civilian attire when on, or transiting to/from, their official duty location. On-duty attire applies to all 425 ABS personnel.

- a. All personnel will wear civilian attire while transiting to, from, and between their residence, the NATO Garrison, the Izmir Consolidated Center (ICC), or Çiğli Air Base (AB). This applies regardless of mode of travel or time required for conducting official business.

- b. Civilian attire will be conservative and should avoid attracting attention (i.e., military-affiliated or patterned clothing, including official Physical Training garments). *All personal grooming standards as defined in AFI 36-2903 DRESS AND PERSONAL APPEARANCE OF AIR FORCE PERSONNEL, Chapter 3, Grooming and Appearance Standards apply while in civilian attire.*

(1) On-Duty Male Attire: Male professional attire from Monday through Thursday, is defined as slacks or khaki pants and collared shirts. Shirts may be untucked but must have a professional appearance. Belts are required with tucked-in shirts. Footwear will be professional in appearance (not athletic shoes), unless a documented medical condition exists. Hats, tank-top shirts and T-shirts are not authorized.

(2) On-Duty Female Attire: Female professional attire from Monday through Thursday is defined as dresses, skirts (at least mid-thigh length or longer), slacks or khaki pants with a collared or non-collared blouse or shirt. Shirts may be untucked but must have a professional appearance. Belts are required with tucked-in shirts. Footwear will be professional in appearance (not athletic shoes) such as dress shoes, heels, or flats unless a documented medical condition exists. Hats, tank-top shirts, T-shirts and yoga pants are not authorized. Leggings are not authorized unless worn with a dress or skirt.

(3) On-Duty Security Forces Attire: Security Forces personnel are authorized to wear solid color tactile pants and boots.

(4) On-Duty Friday Attire: On Fridays, jeans may be worn with an approved squadron morale shirt and will not be baggy, have holes, or be frayed. Footwear may be athletic shoes, boots, or street-wear shoes.

(5) Personal athletic wear, including footwear, is authorized before and after individual and group Physical Training (PT) and while transiting to, from, and between the fitness center, place of residence, and the ICC. Official service PT uniforms are not authorized for wear outside the NATO Garrison, the ICC, and/or Çiğli AB. For additional questions, please refer to the 425 ABS fitness policy memorandum.

(6) Off-Duty Attire will be conservative and should avoid attracting attention (i.e., military-affiliated or patterned clothing). Shorts will be conservative; no holes or cut-offs and must be of an appropriate length. Athletic footwear (walking/running) and conservative sandals are permitted.

3. Uniform of the Day (UOD): The UOD at the NATO Garrison is the OCP uniform unless otherwise authorized or directed. The UOD at the ICC is civilian attire as defined in paragraph 2 above. UOD at Çiğli AB is civilian attire as defined in paragraph 2 with the following exception: The OCP uniform will be worn when conducting business with the TurAF or when performing official airlift support functions. Military uniforms will only be worn outside the NATO Garrison and Çiğli AB on authorized occasions as approved by the 425 ABS/CC.

4. During official PT sessions, Airmen will wear a weather-appropriate version of the AF PT uniform or they may wear a 425 ABS/CC-approved squadron morale t-shirt with civilian PT gear (shorts, socks, etc). These morale items count as military-affiliated or patterned clothing and must not be worn off-base.

5. My point of contact for this matter is the First Sergeant at DSN: 675-6848. This memorandum supersedes any previous memorandum, same subject.

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Date: 2022.01.19 15:43:44 +03'00'

TODD A. ROTRAMEL, Lt Col, USAF
Commander

Air Force In-Processing Checklist

425 ABS IN-PROCESSING CHECKLIST

Suspense: _____

Name (Last, First): _____	Grade: _____	Office Symbol: _____
<i>Key Acknowledgements:</i>	<i>Date:</i>	<i>Signature:</i>
NEO Personnel who will have family or friends visiting MUST see BDOC (Security Forces) for personnel accountability, located at the Hilton 6 th floor, 675-6771.		
Travel - Leave: Personnel traveling to locations within and out of Turkey to exclude the U.S. are required to read the Foreign Clearance Guide https://www.fcg.pentagon.mil/fcg.cfm and contact OSI at 675-6790. - TDY: Personnel going TDY are required to out-process the CSS providing a copy of their TDY orders and AF Form 4334.		
Mandatory Appointments	<i>Date:</i>	<i>Location:</i>
Newcomer's Orientation: _____	Time: 0800-1600	5 th floor, Hilton Izmir Combined Club
First Sergeant **Note: Only Enlisted Personnel; Appt needed with in first week		NATO Bldg 1, Command Section Call 675-7478
Superintendent **Note: Only Enlisted Personnel; Appt needed with in first week		ICC, Command Section Call 675-6999
Commander **Note: All 425 ABS Personnel; Appt needed with in first week		NATO Bldg 1, Command Section Call 675-6694
In-Processing Requirements/Actions	Initial & Date	Location
Reservations Assistance Office Check-in		6 th Floor of Hilton
Medical Aid Station & Tricare **Note: Appointment Needed; call 675-6792		6 th Floor of Hilton
Housing Office **Note: Orders needed		6 th Floor of Hilton
TMO/Customs **Note: 2 copies of PCS orders and red stamped NATO orders need; Any shipment documentation should also be provided.		6 th Floor of Hilton
Base Safety Manager **Mandatory**		6 th Floor of Hilton
BDOC Update SMS/ATHOC Messaging System		6 th Floor of Hilton
Airman & Family Readiness Center		6 th Floor of Hilton
Motorcycle Pre-Registration (If applicable)		6 th Floor of Hilton
Base Security Manager		NATO Bldg 1, CPTS
Chapel Office call 675-6809		6 th Floor of Hilton
Unit Training Manager (Complete Reverse prior to Visit)		Cigli AB Bldg 2947
Communication Flight Setup LAN/Email **Note: IA Certificate and DD Form 2875 required		NATO Bldg 1, USNSE Communications Room
Finance Office By appointment with Ms. Akan (seda.akan.1.tr@us.af.mil , x 6801) must bring CAC, GTC Card, orders/amendments, itinerary w/receipts for all PCS related expenses, VPC documents if shipping vehicle, other travel related memos.		NATO Bldg 1, CPTS
Post Office		NATO, Bldg 4
Pass and Identification NATO/Cili Badge/Blue Book for 425 ABS personnel only		NATO Bldg 1, US National Support Element Office
Supply Call Supply office at 675-6716/6717 to make arrangements for issue of Chemical Warfare Gear & IBA (Cigli AB) (**within 14 days of arrival)		Cigli AB Bldg 2947
MICT Call 675-6721		Cigli AB Bldg 2947
Unit Deployment Manager (**within 7 days of arrival)		NATO Bldg 1, CSS
Education Office		6 th Floor of Hilton
Unit Fitness Program Manager (UFPM) **Note: a copy of your fitness score sheet is needed		NATO Bldg 1, CSS 675-6704
Foreign ID Number **Note: take passport		NATO Bldg 1, 2 nd Floor, Rm 101
Ration Card Issue		NATO Bldg 1, CSS
eSponsorship Application & Training (eSAT) Certificate http://sso.militaryonesource.mil/MOS/f?p=SSO:CONSENT:0:::P1_ID:311		NATO Bldg 1, CSS

425 ABS IN-PROCESSING CHECKLIST

Suspense: _____

vRED Update vMPF and scan/bring a copy of vRED to CSS		NATO Bldg 1, CSS
Recall Roster Update **Note: Must be completed within 5 duty days		NATO Bldg 1, Command Section Call 675-6694
LeaveWeb Update Base to Incirlik, Unit to 425 ABS (Izmir for NATO personnel) and Supvr		LeaveWeb
Air Force Personnel Accountability and Assessment System (AFPAAS)		AFPAAS: https://afpaas.af.mil/cas/login?service=https%3A%2F%2Fafpaas.af.mil%2F

Army Specific Information



Army Training Requirements to Complete Prior to Arrival

- Sexual harassment and response program (SHARP) training (<http://www.lms.army.mil>)
- Antiterrorism (AT) level 1 certificate (<https://jkodirect.jten.mil>)
- Survival, evasion, resistance, and escape (SERE) 100.1 certificate (<http://jko.jfcom.mil>)
- Information assurance (IA) training certificate (<https://ia.signal.army.mil>)
- Personnel recovery 101 training certificate (<https://www.lms.army.mil>)
- Security education training and awareness (SETA) certificate (<https://www.lms.army.mil>)
- *Combat trafficking in person (CTIP) training certificate (www.combat-trafficking.army.mil).*
- *Accident avoidance course (if Soldier plans to drive in Turkey, renewed every 4 years).*
- *Global assessment tool (GAT). (<https://www.sft.army.mil>). Composite risk management (<https://safetylms.army.mil>).*
- *Sponsorship training (http://sso.militaryonesource.mil/MOS/f?p=SSO:CONSENT:0::::P1_ID:311).*
- *Sponsorship training (http://sso.militaryonesource.mil/MOS/f?p=SSO:CONSENT:0::::P1_ID:311).*
- *OCIE gear required*
- ***Physical Fitness (PT Card) must always be current and not over-due***

TRAINING TITLE	LINK	FREQUENCY
Antiterrorism Training	Go to https://jkodirect.jten.mil (Enroll in Course # JS-US007-14)	A
Army Traffic Safety Training Program	Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "Accident Avoidance" * Select: " Army Traffic Safety Program, Accident Avoidance Course for Army Motor Vehicle Drivers (Version: A)"	EVERY 4 YRS
Combating Trafficking in Persons (CTIP) Program	Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "CTIP"; * Select: "Combating Trafficking in Persons General Awareness Course (CTIP)" OR go to JKO and select J3TA-US1328 Combating Trafficking in Persons (CTIP) Annual Awareness Web-based Training	A
	OR go to JKO and select J3TA-US1328 Combating Trafficking in Persons (CTIP) Annual Awareness Web-based Training	
Composite Risk Management	Register for the class through ATRRS; Military: Type "Risk Management Basic" in the Course Name Search Box. (Course Number: 2G-F97_DL); Take the class in ALMS - Go to ALMS: AKO/Self Service/My Education/ALMS/"In-Progress Learning"	A
Information Security Program Refresher Training (Annual Refresher)	Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "Information Security Program"; * Select: "Security Training - Annual Security Refresher Training"	A
Operational Security (OPSEC)	Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "OPSEC"; * Select: "Army OPSEC Level 1 (Newcomer and Refresher) or GO TO JKO AND SELECT EUC -ECJ6-110-N-Operations Security (OPSEC) Annual Refresher Course	A
	or GO TO JKO AND SELECT EUC -ECJ6-110-N-Operations Security (OPSEC) Annual Refresher Course	
SERE 100.2	NEW! SERE 100.2 Level A SERE Education and Training in Support of the Code of Conduct (FOUO), J3TA-US1329; https://jkodirect.jten.mil/html/COI.xhtml?course_prefix=J3T&course_number=A-US1329	A
Threat Awareness and Reporting Program	Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "Threat Awareness and Reporting Program"; * Select: "U.S. Army Threat Awareness and Reporting Program (TARP) Course (Version: A)"	A
Cyber Awareness Challenge	https://ia.signal.army.mil	A
MTBI	https://atn.army.mil/media/dat/mtbi/Individual/Annual_Training_for_soldiers_and_leaders_/story.html	A
DTS	www.defensetravel.osd.mil Must do DTS Basic, DTS Travel Documents, and Programs & Policies	I
Global Assessment Tool (GAT)	https://armyfit.army.mil	A
Privacy Act	Go to AKO/Self Service/My Education/ALMS/ "Search" Type: Privacy Act "; * Select: "Privacy Act Compliance Training";	A
STEP	https://step.state.gov/step/	I
ISOPREP	https://prmsglobal.prms.af.mil/prmsconw/Login/Banner	I, A

Army In-Processing Checklist

Documents needed to bring upon arrival
1 Set of Orders and All Amendments
DA 31 Leave Form (Must be signed in and out)
Flight Itinerary - Make sure that the itinerary has the flight cost and invoice number
Flight Itinerary for Sponsor and Dependents (If Applicable)
Receipts for reimbursement claims over \$75
Current Citibank Credit Card Statement
Credit Card Receipts (Airfare/Excess baggage)
Vehicle Shipping Documents (inspection form) (if applicable)
Marriage Certificate (If Applicable)
Divorce Decree (If Applicable)
Birth Certificates for dependent children (If applicable)
Proof of Child Support (If applicable)
Dependency Status Approvals from DFAS (If Applicable)
Lease or Mortgage Statement
DA 705 (Army Physical Fitness Card)
DA 5500/5501 Army Body Fat Worksheet) (If Applicable)
Weapons Card (DA 5790)
Documents that can be done upon or prior to arrival
Government Travel Card Application (If applicable)
Civilian Clothing Allowance (CCA)
Documents that will be done at the location upon arrival
DA FORM 5960 (Authorization to Start/Stop/Change Basic Allowance for Housing Recertification)
DD FORM 1561 Family Separation Pay (If Applicable)
Government Travel Card Memo
Statement of Understanding for GTC
Overseas Housing Allowance (OHA)
Temporary Lodging Allowance (TLA)
Recommended items to bring
NCOER/OER
Supporting Documents for Records Updates
TA 50

Things to Know Prior to Arrival



Documents to Travel With or Apply for in Advance of Arriving

- **NATO orders** must be stamped with **blue ink** and with **signature in blue ink** (Turkey customs stamp **RED** for entry, **BLUE** for exit). **Ensure that the correct number of months is on the NATO Orders beginning date and end date for assignment.**
- **CAC** (military ID)
- **U.S. orders with amendments**
- **Government Travel Card (GTC)** Activated
- **Information Assurance certificate**, Hard/soft copy (this is needed to get your mil email account and network access)
- **Driver's License** (highly recommended to have a current valid driver's license that is not expired and will not expire during the entire tour)
- **Medical & Dental records** (hand carried records is highly encouraged)
- **Hayat Eve Siğar** (HES code)
- **Foreign Identification Number (FIN)**
- **Out-processing package from previous assignment**

Passports/Visas

PASSPORTS

Active Duty US Military members are not mandated to obtain a Tourist passport for travel to Turkey, unless they have a PPC (Personnel Processing Code) that requires them to obtain one. However, a U.S. Tourist Passport is required for leisure travel outside of Turkey.. It is highly encouraged you get one prior to arriving to Izmir.

Active Duty US Military members need to enter/exit Turkey using their military ID card and NATO travel orders. **Military members MUST have NATO travel orders stamped with blue ink and a blue ink signature.** The customs control at the Turkish airport will “red stamp” your NATO Orders. Do not use your Tourist passport to get into the country!

DoD Civilian employees will need to have an official no-fee (burgundy color) passport prior to coming to Izmir because they do not get NATO Orders. Upon arrival you will also have to request a “Turkish Resident Permit” (the Incirlik CPO has the details on that or ask the 425 ABS Legal Office for guidance).

There is also a U.S. Izmir Consulate if you need to apply or renew your U.S. Tourist Passport. The email address is: Izmir@state.gov.

VISAS

Unofficial (i.e. leave, unaccompanied family, etc.): Visitors must obtain a visa in advance from either a Turkish Embassy or Consulate or from the E-Visa online application system at:

<https://www.evisa.gov.tr/EN>. This includes active duty military members **not assigned, but on leave** to Turkey. Failure to obtain the visa prior to arrival may result in denied entry into Turkey.

HES Code/FIN

HES Code

The HES Code is a personal code implemented by the Turkish Ministry of Health in order to reduce the presence of COVID positive contacts. You will need a HES Code prior to flying, to entering restaurants, most shopping centers and to use public transportation. You can obtain a HES Code by visiting <https://register.health.gov.tr/>. You will need include a passport number. You can use your NATO travel order number in place of the passport number. You will store the picture of the HES Code QR code on your cell phone to be scanned as needed.

FIN

It is highly recommended to start the application process to get a FIN prior to your arrival to Turkey. Your FIN is used to purchase things like cell phones/SIM cards, internet services, registering a vehicle, opening a Turkish bank account and paying rent. Your sponsor can assist you with starting this application process once you have your orders.

Vehicles

Shipping

Members are only allowed one vehicle in country; either a motor vehicle or motorcycle. Shipping is at the government's expense, which means they will not pay for your vehicle to be put in storage. You also have the option to purchase a vehicle in-country from another NATO or U.S. military member.

While public transportation is cheap in comparison to the US, having a vehicle will come with some advantages. You will have the ability to choose more housing options away from the center of the city in areas like Urla, Guzelbace or Narlidere while traveling outside the city becomes convenient.

If you are considering shipping a vehicle, here are a few things you need to know:

- The registration/deregistration process of a vehicle is time intensive and bureaucratic. Most personnel hire a broker to handle the registration/deregistration process on their behalf. The average cost of this is 7,500 TL. You will need to have your FIN prior to registering your vehicle.
- Traffic is aggressive and most traffic signs are just suggestion. Stay vigilant and take your time getting to your destination.
- Large vehicles are not recommended. Parking is limited and roads can be very narrow.

- Most housing options in the area do not have parking. You may be able to purchase parking spaces through your lease or park your vehicle in the parking garage at the ICC.

Motorcycles

All USAF personnel assigned to the 425 ABS wishing to operate a motorcycle for use in Izmir must have the proper motorcycle operators' endorsement and/or certification reflecting successful completion of an approved Motorcycle Safety Foundation (MSF) rider's course. A motorcycle is defined as "any 2 or 3 wheeled motor vehicle with a 50CC or higher engine." These courses are currently not available in Turkey, so you should complete the course prior to PCS. MSF certification needs to be updated every five years. There are no exceptions to this requirement. MSF certification must cover the entire duration of your assignment.

Due to Turkish customs law, every motorcycle must be registered at your expense, regardless of whether you have the training or not. Those that do not meet the MSF requirement will register their motorcycles and store them for the duration of the assignment, at their expense if incurred, at the direction of the 425th commander. Again, there are no exceptions to this requirement.

This requirement does not apply to 425th GS employees, unless they operate a motorcycle for official government business. MSF courses are usually available free of charge at your present base; contact your local AF Safety office for details. U.S. Army directives have similar program requirements but are not enforced by the 425 ABS. Contact your post safety office for guidance.

Lodging

When you have your travel dates to arrive in Izmir your sponsor can assist you with obtaining a hotel room. There are five available hotel options with military rates all within walking distance of the ICC. There is no Temporary Lodging Facilities in Izmir. Pets are limited to the Swiss Grand Efes Otel and Izmir Marriot Hotel. In order for you sponsor to assist you with a reservation you will need to complete a fillable Room Reservation Request memorandum and an Official Duty Hotel Travel memorandum.

Hotel Options

1. **Swiss Grand Efes Otel:** A 10 minute walk to/from the ICC. Near the waterfront. High quality rooms. 5 Star hotel.

Email or Call for reservations:

Email: Reservations.Izmir@swissotel.com

Commercial: +90-232-414-0000

Website: <https://www.swissotel.com/hotels/izmir/>

2. **Renaissance Izmir Hotel:** A 5 minute walk to/from the ICC. Between Swiss and Hilton. High quality rooms. 5 Star hotel.
Email or call for reservations:
Email: reservation.izmir@renaissancehotels.com
Commercial: +90-232-497-7777
Website: <https://www.marriott.com/en-us/hotels/adbbr-renaissance-izmir-hotel/overview/>
3. **Mövenpick Hotel:** A 10 minute walk to/from the ICC. Near the waterfront. High quality rooms. 5 Star hotel.
Email or call for reservations:
Email: hotel.izmir.reservation@movenpick.com
Commercial: +90-232-488-1486
Website: <https://www.movenpick.com/en/europe/turkey/izmir/hotel-izmir/overview/>
4. **Park Inn by Radisson:** A 10 minute walk to/from the ICC. Sea views in some suites. High quality rooms. 4 Star hotel.
Email or call for reservations:
Email: reservation.izmir@parkinn.com
Commercial: +90-232-404-4242
Website: <https://www.radissonhotels.com/en-us/hotels/park-inn-izmir>
5. **Izmir Marriott Hotel:** A 10 minute walk to/from the ICC. Sea views in some suites. High quality rooms. Pet friendly. 5 Star hotel.
Email or call for reservations:
Email: reservations@izmirmarriott.com | reservation.agent@izmirmarriott.com
Commercial: +90-232-497-0000
Website: <https://www.marriott.com/en-us/hotels/adbmc-izmir-marriott-hotel/overview/>

Cell Phone Services/Internet Services

You are allowed to bring a cell phone purchased in another country into Turkey. However, after approximately 120 days the cell phone may be blocked if it is not registered with the Turkish government. Your phone registration is matched to your sim card that is also matched with your FIN.

Steps to obtain a Turkish SIM for a cell phone purchased outside of Turkey:

1. Ensure your cell phone is unlocked.
2. You will need a U.S. Tourist Passport and a FIN.

3. Go to your local tax office in the district you reside with your passport and FIN card. You will go to the Vezne (Payment Desk) and tell them “Cep Telefonu Kaydı” which means mobile phone registration. They will ask for you IMEI number of you cell phone. You can obtain this by pushing *#06# on your cell phone. They will also need your full passport name, passport number and FIN. You will pay 2,732 TL and they will provide you with a receipt. Ensure all your information is correct on the receipt (IMEI, Name, Passport number, FIN). Incorrect information will prohibit you from registering your phone and you will have to pay the tax a second time.
4. You now have two options on how you can register your cell phone.
 - a. Registration through cellular service company: You can go to a cell company in order to register your phone. Registration fee cost on average 300 TL (excluding your SIM card fee).
 - b. Registration with residence permit by e-Devlet (via www.turkiye.gov.tr): You can go to any PTT office and get a e-devlet password with your FIN card. This allows you to log in and register your phone to the e-devlet website.

Another alternative for a cell phone is to purchase one on the local economy but you will still need a US Passport and your FIN. Cost for purchasing a Turkish cell phone starts at \$250 to \$1400 depending on the brand. The three cell services available in are Türk Telekom, Vodafone, or Turkcell.

Lastly, you can buy a Google phone or Google SIM Card (make sure it works in your current cell phone model). Or explore T-Mobile plans for competitive prices for international calls. If you go with either of these options ensure you have activated your phones and plans prior to coming to Turkey.

Internet: & AFN:

Türk Telekom is the primary internet provider for the Izmir area. Cost for internet is approximately 135 to 200 TL a month. Your modem must be purchased in Turkey. In order to set up internet service must have a FIN. It is also recommended you establish a Turkish bank account in order to pay your bill.

AFN (Armed Forces Network) (www.myafn.dodmedia.osd.mil) is available. It is the individual's responsibility to coordinate satellite installation.

Suggested Packing/Ship List Prior To Arrival

- Foam egg crate or feather bed cover
- 220 Volt or Dual Voltage Vacuum, appliances or any other electronics (or can easily be purchased locally) and plug adaptors
- Ironing board (or can easily be purchased locally)
- Clothing items like favorite jean brand, winter clothes, and work-out clothes

- Sport equipment like a bike, golf clubs, scuba equipment, snowboard/skis
- Bedroom furniture and mattress (make sure you stay within your weight allowances; FMO also can provide if needed) (California King may be too big)
- Things to remind you of home like an easy chair, blankets, sleeping pillow, pictures of your family
- Smart TV, Firestick, Apple TV, etc with pre-established accounts and a VPN
- Small new and clean portable charcoal BBQ grill (you can also buy on the local economy or order from the BX)
- Every single uniform and extras (ribbons, name tapes, name badges, patches, shoes, etc.) **(BX does not stock any uniform items)**
- Tools (your favorite go to tools for home use for odds and ends) if they are electric, they must be 220 Volt not 110 Volts
- Camping chairs and portable insulated coolers.
- Special beauty, hygiene, make-up, vitamins, work out products. The local economy has most of these items but a little more expensive.
- Contact lenses and prescription medications

Remember almost everything above and more can be purchased on the local economy or ordered online, just make sure you check if they ship to APO AE boxes. If there is an item that you would like and the BX or Commissary doesn't stock it, you can always do a special order with them— just ask the manager.

Services



Medical Services

Location	ICC, 6 th Floor, Medical Aid Station
Hours of Operation	0730 - 1630 Monday - Friday
Contact Information	DSN: 314-675-6792 COMM: 0232-455-6792

While stationed in Izmir, Active Duty personnel fall under the TRICARE Overseas Prime Remote insurance agency. Izmir has long history of international relations and is the home of many foreign nations and expatriates. Turkey's main partners in international trade are western European nations, primarily Germany and Great Britain. As a consequence of its economic ties with Europe, Izmir is a very "westernized" city with modern medical facilities and state-of-the-art equipment.

425th Air Base Squadron Medical Aid Station (MAS)

The Medical Aid Station is available for Active Duty service members only, and provides sick-call, public health, and bioenvironmental services. IT IS VERY IMPORTANT that individuals on maintenance medication for chronic issues such as high blood pressure, high cholesterol, pain medications, mental health medications and/or on birth control, should obtain a minimum 6 month supply of medications from their losing hospital/clinic PRIOR to reporting to Izmir. Personnel arriving to Izmir without their maintenance medication may have to wait up to 30 days for delivery of those medications. Please start an Escrip account for recurring medications as stock is limited.

The MAS is equipped to handle acute illnesses and some routine appointments. All other care would be managed on the local economy. It is not recommended that active duty personnel with chronic issues that are needing regular follow-up appointments PCS to Izmir. Active Duty personnel reporting to Izmir should meet deployment medical requirements as this is a remote tour. Please get your HIV lab and Immunizations done prior to arrival as stock and laboratory functions are limited. Especially if you are coming due within your tour.

Active duty personnel are highly encouraged to hand-carry their medical records.

TRICARE Network Providers

Izmir TRICARE/ISOS Preferred Provider Network (PPN) consists of three individual and three institutional providers. The three institutional providers; Kent Hospital, Tinaztepe Hospital and Medical Park, with a total medical staff of more than 150 physicians are capable of providing services including, but not limited to Orthopedics, Neurosurgery, Internal Medicine, Ophthalmology, Dermatology, Urology, Physical Therapy, Neurology, Oncology, OB&GYN, Allergy & Immunology, ENT and General Surgery. Apart from our institutional providers, we have two private Dental Clinics with state-of-the-art equipment and capabilities and a Physical Therapy and Rehabilitation Clinic that are only walking distance from our base of operations.

Post Office Services

Location NATO LANDCOM, Bldg 4
Hours of Operation 0900-1600 Monday – Thursday
0900 – 1330 Friday
1200 -1300 Closed for lunch

- Once Official Assignment Orders are received scan/send a copy of PCS Orders to your sponsor to get a Post Office box assigned for you. If your sponsor has not provided you a mailbox, upon arrival take a copy of your PCS orders to the Post Office to have a box assigned.
- Space is very limited; you are allowed to send boxes to your post office box one month prior to your arrival to Izmir.
- You can purchase money orders, stamps, and postage.
- There is a **70 pound weight limit** for mailing out.
- Credit and Debit cards are the **ONLY** accepted payment methods.
- There is **no registered mail service** or Express mail service.

Izmir Liberty Chapel Services

Location ICC, 6th Floor, Chaplain Office
Hours of Operation 0730 - 1630 Monday - Friday
Contact Information DSN: 314-675-6809
COMM: 0232-455-6809

In Service to God and the Izmir Community Open to All Military, Civilian Members and Families

Worship:

- Catholic Mass (Sun, 1000, St. John's Cathedral)
- Contemporary Service (Sun, 1115, ICC, 6th Floor, Chapel)
- Other Faith Groups (Various times & locations, see or call the Chapel for more information.)

Available:

- Privileged Communication is YOUR Privilege. We are always available!
- 100% Confidential Counseling, Religious Accommodation Requests, Pre-Marital/Marital Coaching, Stress Reduction, Sexual Assault and PTSD/Crisis Trauma Counseling, Spiritual/Pilgrimage Trips, Strong Bonds Trips/Training, Suicide Prevention Training, and more.
- Walk-in or Call DSN: 675-6816/6809 for an appointment. After hours contact: +90- 535-541-6804

FYSA:

- You still have constitutional freedom of religion in a secular state, but Islam is the dominant faith group (98%). You are free to talk about your own religious ideas and experiences with Turkish people, BUT... Do not distribute religious literature, discuss religion with minors under the age of 18 or insult Mohammed, Islam, Ataturk, or Islamic way of life.

Finance Office

Location	NATO LANDCOM, Bldg 1
Hours of Operation	0930-1130 and 1300-1400 Mon-Thur
Contact Information	DSN: 314-675-6801 COMM: 0232-455-6801

The Finance Office has a cash cage for check-cashing purposes. You can cash up to \$2500 weekly (with limited exemptions) and once a month you can cash your rent check (Example: \$1300 etc. just bring a copy of your Rental Agreement).

Additional information regarding entitlements/expenses:

- Overseas Housing Allowance (OHA) (based on rank/dependency status)
- Move-In Housing Allowance (MIHA) (One-time payment)
- Move-In Housing Allowance (MIHA-Security) (one-time payment based on expense, i.e. changing locks/doors)
- Family Separation (usually paid if you are separated from dependents)
- Clothing allowance (ensure the summer/winter allowance is on orders)
- Dislocation allowance- (rank/dependency based)
- TLA (cost of lodging/per diem up to cap locality rate, paid on 1st/15th pay for 10 day intervals)
- Apply for OHA or Pay Advance as necessary (monthly allotments will be taken until paid in full)

Military & Family Readiness Center

Location	ICC, 6 th Floor, Military & Family Readiness Office
Hours of Operation	0730 - 1630 Monday - Friday
Contact Information	DSN: 314-675-6638 COMM: 0232-455-6638 EMAIL: 425ABS.AFRC.1@us.af.mil

- There is a small Loan Closet filled with items such as pots, pans, dishes, cooking utensils, irons and ironing boards. These items are available to check out upon arrival to be used until your household goods can be delivered or you can purchase your own items.

- All new inbound US military, DoD Civilians and US Contractors are expected to attend the 425th Air Base Squadron Newcomer's Welcome Brief. This brief takes place the second Thursday of every month. Immediately following the Newcomer's Welcome Brief there is a walking tour of the local market.

Legal Services

Location ICC, 6th Floor, Legal Office
Hours of Operation 0730 - 1630 Monday - Friday

Legal Information

The legal office provides several services to assist service members and families. Some examples are listed here:

- Powers of Attorney
- Notary
- Bill of Sale
- Legal Assistance concerning Turkish law
- Wills (referred to Incirlik Legal Office to be completed by a U.S. Military Lawyer)
- General legal assistance
- Official translations
- Residency Permits
- UCMJ support is provided via Incirlik AB (39 ABW/JA) in Adana
- Registering your U.S. or Foreign Cell phone online with the Turkish Government

Interpreter Services

The 425 ABS paralegal can help translate legal documents for military and U.S. Civilians assigned.

Living in Izmir

Almost every book about Turkey describes it as either the cradle of civilization or the bridge between the east and west. Unlike many clichés, these two are not overused. The world's first town at Catalhouk dates back to 6500 B.C. The various groups inhabiting the area over the last 8000 years have influenced Turkey's history and culture. Hittites, Persians, Macedonians, Romans, Seljuks and Ottomans among others have played an important role in the development of this country. Notable figures are not only in the distant past of Turkey. The most celebrated figure in Turkey's history made his mark in the 20th century. Mustafa Kemal, known affectionately by the name Ataturk or "Father of the Turks", is considered to be the George Washington of Turkey. Ataturk led a rebellion against foreign powers inhabiting Turkey after World War I and the decline of the Ottoman Empire. In November 1923, the republic of Turkey declared its independence and named Ataturk its first president. During the 15 years of his presidency, Ataturk carried out great cultural and political reform. He changed the written language from Arabic to the Latin alphabet used by countries in the western world. He also initiated changes in the legal and education systems. He is responsible for raising the social position of women and encouraging the acceptance of western dress. In essence, Ataturk made Turkey what it is today -a unique mix of old and new, where east meets west.

Housing

Location	ICC, 6 th Floor, Housing
Hours of Operation	0730 – 1630 Monday - Friday
Contact Information	DSN: 314-675-6750 COMM: +90-232-455-6750 EMAIL: asa.peck.2.ctr@us.af.mil

Like any large metropolitan area, Izmir has a wide selection of available housing. Most US personnel choose to live in apartments, residential buildings and long-term hotel rentals. Single family houses are also available. You can find housing either furnished or unfurnished. What you can expect with each type of housing:

- Apartments in the Alsankak area, which is where the support center is located, are between 30 to 40 years old with 2-4 bedrooms. Most apartments have limited closet space. The average size of these units is between 1,200 to 1,600 square feet. These units often do not provide parking.
- Residential buildings are more inclusive apartment style housing with more amenities than a regular apartment. These buildings are often high rises that may offer parking, gyms, security staff and concierge desk. Amenities will vary. There are several residential buildings in the Alsankak area and a few in Bornova.
- Long-term hotel rentals eliminate the stress of moving your household goods and provide all the services of a hotel. These are often studio or 1 bedroom units with small

kitchenettes. The units are fully furnished and include internet. House cleaning services are also provided.

Once you arrive, the base housing office will provide you with a database of available rentals for you to consider. These units are pre-approved and the landlords already use an approved lease agreement that protects Service Members/Federal Employees. The housing office will take you to look at available rentals and assist with the lease signing.

Members are also authorized to also use a realtor to find suitable housing. It is normal here that when using a realtor that you pay for your first and last month's rent along with one month's rent to the realtor. So members will need to have three months' worth of rent available at the time they sign their lease. While rent is commonly paid in US dollars, some landlords will ask you to pay for your rent or utilities in TL.

One website to use to search for available rentals is: www.sahibinden.com

Photos of Apartments (examples only, individual units will vary)



Furniture

Location ICC, 6th Floor, Furniture Management Section
Hours of Operation 0730 - 1630 Monday - Friday
Contact Information DSN: 314-675-6750
COMM: +90-232-455-6750
EMAIL: asa.peck.2.ctr@us.af.mil

The Furniture Management Section (FMS) provides a wide variety of furniture and appliance for Service Members and GS civilians for the entire time of their tour. Current items include:

- Space heater
- Microwave, Stove, Refrigerator, European Washer & dryer
- Couch, chairs (2), end tables and lamps
- Dining room table & chairs (4)
- Office desk, chair, & bookcase
- Full-size mattress, Headboard, Nightstand & dresser
- Clothing wardrobes (2)
- Four transformers (to use w/your 110V appliances)
- American Forces Network (AFN) receiver box



Transportation

Transportation in Izmir is cheap compared to American standards. Between the metro, ferries, trains, trams, buses, and taxis you can easily get around the city. Services like Uber and Lyft do not exist here. The 425 ABS also provides a shuttle bus service for members to commute between work locations. Here are some things to know.

- **Shuttle Bus Service:** Shuttle Services take members between work locations to and from the ICC to NATO or ICC and Cigil AB. Shuttle Services are also used for Inbound PCS, TDY In/Out bound, along with providing transportation to and from medical appointments and other official business.
- **Taxi Services:** Taxi's are plentiful and run 24 hours in the city. You can often find taxi stands on the corner of a large intersection. The cost of your taxi is determined by the mileage the taxi goes. So it is important that when entering a taxi the driver turns on the fare meter before they start to move. The minimal cost of using a taxi, regardless of the mileage is 13 TL.
- **Public Transit; Bus, Metro, Train, Tram, Ferry:** As previously stated, public transit is plentiful in the city. The easiest way to navigate how to reach your desired destination is to download an app called "ESHOT Mobil." This is the Izmir public transportation app that links all their services and is available in English making it very user friendly. You will need to purchase an Izmirim Kart, which will also need to be linked to your HES code. Izmirim Kart are available to purchase within a 5 minute walk of the ICC or at some metro or ferry stations. Your Izmirim Kart will need to be pre-loaded with TL prior to using it. The app allows you to input your departure location and arrival location while providing the best route for you to take using all available modes of transportation.

Shopping

Turkey is a shopper's paradise for gold, copper/brass, spices and carpets. The area is also known for towels, leather, brass, onyx, pistachios and antiques. All the specialties of the area can be found in the local surrounding areas along with a variety of restaurants and other services. The shops open around 0900 hrs and close around 1900 hrs. Most shops are closed on Sunday. More upscale shopping can be found in the nearby quarters of Alsancak, Balçova, Karsiyaka and Bornova. Turkey has many modern goods. Many American and European products/brands are readily available, however are sold with an 18% VAT (tax). There are many Shopping Malls in Izmir (Agora, Optimum, Forum Mall, Mavi Bache, Ege Perla etc.) which are the same as the U.S. Shopping Malls. There are stores similar to Wal-Mart, Home-Depot, and multiplex cinemas are located throughout the cities. The movies are in English with Turkish subtitles or Turkish with English subtitles.

There are also many outdoor vegetable and fruit markets located in local surrounding areas such as Alsancak, Cankaya, Bostanlı, Buca, Cesme, Urla, Bornova, Hatay and Karsiyaka etc.

Additional Shopping locations are:

- BX/Concessionaires (Family Hair Care, Hand Made Furniture, Hand Made Carpets/Kilims, Souvenir and Tailor Shops)/Commissary/Club/Support Services located in the ICC
- 5 Malls (Alsancak, Bornova (Forum), Balçova (Agora), Karabağlar (Optimum), Mavi Bahçi/Hill Town (Mavisehir)
- Grocery Stores (Migros, Gurmar, KIPA/Kipa express etc.)
- Koçtaş (Home Depot)
- Ikea
- Mom & Pop Stores (on just about every street)
- Kemeralti (Bazaar/Shops with just about everything)

Travel

Turkey is a country full of historic significance, well worth exploring. Summers in Izmir and the surrounding community can be fun. Opportunities abound to visit the most frequented beaches on the Mediterranean Sea. Information, Travel and Tours (ITT) offers many tours of the surrounding area. From April to October, most places in Turkey have an ideal climate that is perfect for relaxing on sandy beaches or enjoying the tranquility of mountains and lakes. Turkey also has a magnificent past, and is a land full of historic treasures from 13 successive civilizations spanning 10,000 years.

*NOTE: Do bring comfortable walking shoes so you are able to do tours in comfort! Also recommended for the beaches; bring water shoes because the beach sands are rocky and in the sea you may step on sea urchins.

Climate

Winters in the interior of the country can be bitterly cold. Although it rarely snows in Izmir you should bring a warm coat, sweaters, gloves, and warm shoes. The spring and fall months of April/May and September/October are generally considered to be the nicest time of the year. Temperatures are normally in the 70s and make it a delightful time to explore the wonders of Turkey. For the summer bring lightweight clothing. Temperatures in the summer months of June through September can be extremely hot with temperatures in the 90 -100 degree range with humidity close to 100 percent. One thing you don't want to leave behind is a good umbrella. You will need it often during the rainy season of December through February. You may also want to bring a good raincoat and some waterproof shoes or rain boots.

Pets

Members are authorized to bring their pets to Izmir. Please ensure you notify your local TMO and sponsor of your plans to bring your pets early in your PCS process. It is up to the member to ensure your pet's documentation meet both airline and customs requirements when

attempting to bring them to Turkey. Entry of pets is authorized through customs, however there is no pet care provided at airport/entry points. It is for this reason it is not advised to ship your pets through cargo. There is a limited number of hotels in the area that allow pets (please see the Lodging section for further details).

Once in Izmir, you may be limited on what housing might be available for you. However, there are many English speaking veterinary offices that you can choose from, along with animal sitting services. The city has many areas to walk your dog and overall is pet friendly.

Lastly, as of July 14, 2021 the CDC has temporarily suspended dog imports from certain countries, to include Turkey. While as of December 1, 2021 the CDC has updated its guidance you might have to apply for a CDC Dog Import Permit prior to flying your dog back to the states. Please review the CDC website for the most up-to-date information.

<https://www.cdc.gov/importation/bringing-an-animal-into-the-united-states/high-risk-dog-ban-frn.html>

Additional resources for shipping your pet OCONUS:

- USDA for the latest information on documentation requirements of pets traveling to Turkey: <https://www.aphis.usda.gov/aphis/pet-travel/take-pet-to-foreign-country>
- SPCA provides grants to offset the cost of moving your pet: <https://www.spcai.org/our-work/operation-military-pets>
- Navy-Marine Corp Relief Society offers interest-free loans to cover the cost of moving a pet: <https://www.nmcrcs.org/press/entry/navy-marine-corps-relief-society-offers-assistance-with-pet-travel>
- Army Emergency Relief no-interest loans for moving a pet: <https://www.armyemergencyrelief.org/news/petassistance/>
- Air Force Aid Society is offering grants and interest free loans to help cover cost associated with moving a pet: <https://afas.org/>